

Meeting of the CCG Governing Body

The Annual Public Meeting of NHS North Tyneside Clinical Commissioning Group Governing Body is to be held on Tuesday 25 July 2017, 9.15am-9.45am, at the Village Hotel Club Newcastle, Cobalt Business Park, West Allotment, Newcastle upon Tyne, NE27 0BY

Members of the public are invited to meet members of the Governing Body informally prior to the meeting, from 9.00am

Programme

Time	Item	Lead
9.00am	Members of the Public arrive for Tea/Coffee and informal discussion	
9.15am	NTCCG Annual Public Meeting	
	Welcome and Introductions	Dr John Matthews, Clinical Chair
	Declarations of Interest	Dr John Matthews
	Minutes of the Previous Meeting held on 26 July 2016	Dr John Matthews
	Matters Arising from the Previous Meeting held on 26 July 2016	Dr John Matthews
	Key Features of North Tyneside CCG 2016/17 Annual Report:	
	Presentation of North Tyneside CCG 2016/17 Annual Accounts	Mr Jon Connolly, Chief Finance Officer
	Quality of Care	Dr M Wright, Medical Director / Dr Lesley Young-Murphy, Chief Operating Officer & Executive Director of Nursing
	Operational Plan Delivery 16/17 & Commissioning priorities 17/18	Mrs Anya Paradis, Director of Contracts & Commissioning designate
	Looking ahead	Dr John Matthews
	Members of the public invited to ask questions	Dr Lesley Young-Murphy
9.45am	Concluding remarks Annual Public Meeting closes	Dr John Matthews
9.45am	NTCCG Governing Body meeting in Public	
11.00am	Members of the Public and Press leave for NTCCG Governing Body Private meeting	

Register of Declarations of Interests: April 2017 v1-0 issued 26 April 2017

KEY: Declaration made within last 6 months at date of issue of the register. More than 6 months.

NTCCG Governing Body

Surname	Forename	Job title	Current position	Declared Interest (name of organisation and nature of business)	Type of Interest (tick as appropriate)			Is the interest direct or indirect?	Nature of interest	From	To	Action taken to mitigate risk	Date Declaration made (mm/dd/yyyy)	Member of Attendee
					Financial	Non Financial Professional Interests	Non Financial Personal Interests							
Adams	Mark	Chief Officer	Accountable Officer	Beverly Park Leisure Ltd	✓			Direct	Director		Ongoing	Not relevant to CCG	21/03/2017	Member
Adams	Mark	Chief Officer	Accountable Officer	GLSKR.com Ltd	✓			Direct	Director		Ongoing	Will declare at meeting	21/03/2017	Member
Adams	Mark	Chief Officer	Accountable Officer	NHS Newcastle Gateshead Clinical Commissioning Group	✓			Direct	Accountable Officer	01/12/2016	Ongoing	Will declare at meeting	21/03/2017	Member
Burke	Wendy	Director of Public Health	LA Employee	None	To be completed	To be completed	To be completed	To be completed	To be completed	To be completed	To be completed	To be completed	10/10/2016	Attendee
Connolly	Jon	Chief Finance Officer	GB member/ Committee member/ employee	JM Connolly Limited	✓			Direct	Director (Company inactive)	Sep-14		No conflict as company inactive	10/04/2017	Member
Connolly	Jon			NHS England	✓			Direct	Employee (on secondment at CCG)	Jan-16		I will declare at meetings as required	10/04/2017	Member
Coyle	Mary	Deputy Lay Chair	Governing Body Member	Newcastle University, Trustee Member of Pension Trustee Limited		✓		Indirect	There may be a connection between the University and the CCG		Ongoing	Not required	03/04/2017	Member
Coyle	Mary	Deputy Lay Chair	Governing Body Member	Forum Member. Northumbrian Water Forum		✓		Indirect	Northumbrian Water and CCG may have some connection		Ongoing	Not necessary	03/04/2017	Member
Coyle	Mary	Deputy Lay Chair	Governing Body Member	Non-Executive Director, Gentoo Group		✓		Indirect	There may be connection between Gentoo and CCG		Ongoing	Not required	03/04/2017	Member
Coyle	Mary	Deputy Lay Chair	Governing Body Member	Board Chair, Shared Interest Society and Shared Interest Foundation		✓		Indirect	There may be connection between Shared Interest and CCG		Ongoing	Not required	03/04/2017	Member
Han	Kyee	Clinician	Secondary care doctor Left 31.3.2017	North East Ambulance Services NHS FT Great North Air Ambulance Service South Tees Hospitals NHS FT					Medical Director (p/t) Trustee A&E consultant (Part time)				22/11/2016	Member
Hayward	Eleanor	Lay Member	Governing Body Member	Susan Duncan - Daughter, HR Manager North Tyneside Council			✓	Indirect	Susan Duncan - Daughter, HR Manager North Tyneside Council	4 Years	Ongoing	Compliance with Business Standards Policy	04/04/2017	Member
James	Paul	Interim CFO	Governing Body Member Left 31.3.2017	Enterprise Value, Consultancy	✓					Pre 2000	Ongoing	Declare conflict as appropriate	01/11/2016	Member
Keen	Christine	Director of Commissioning (NHS England Cumbria and North East Area Team)	NHS England	None									23/01/2017	Attendee
Matthews	Dr. John	Clinical Chair	Clinical Chair	Partner of Park Road Medical Practice	✓			Direct	Partner of GMS Service		Ongoing	I will not participate in decision making	03/04/2017	Member
Matthews	Dr. John	Clinical Chair	Clinical Chair	Practice is a member of Tynehealth	✓			Direct			Ongoing	I will not participate in decision making	03/04/2017	Member
Matthews	Dr. John	Clinical Chair	Clinical Chair	Practice is a partner in a service development together with Northumbria FT and Portugal Place HC	✓			Direct			Ongoing	I will not participate in decision making	03/04/2017	Member
Matthews	Dr. John	Clinical Chair	Clinical Chair	Board member/Trustee for Wallsend Memorial Hall & Peoples Centre of Community Service			✓	Direct			Ongoing	I will not participate in decision making	03/04/2017	Member
Matthews	Dr. John	Clinical Chair	Clinical Chair	Spouse is a palliative care consultant at Newcastle Hospital FT	✓			Indirect			Ongoing	I will not participate in decision making	03/04/2017	Member

Surname	Forename	Job title	Current position	Declared Interest (name of organisation and nature of business)	Financial	Non Financial Professional Interests	Non Financial Personal Interests	Is the interest direct or indirect?	Nature of interest	From	To	Action taken to mitigate risk	Date Declaration made (mm/dd/yyyy)	Member of Attendee
Soo-Chung	Janet	Interim CO Left 29.3.2017	Interim CO	Director of JSC Management Consulting	✓			Direct	Director	Mar-13	Ongoing	Compliance with Standards of Business Conduct Policy	07/11/2016	Member
Walker	Irene	Head of Governance	CCG Employee	Northumberland County Council	✓			Direct	Independent (and paid) member of Northumberland County Council Audit Committee	01/01/2013	Ongoing	Northumberland County Council is not directly aligned to NTCCG and therefore no special measures are required to manage this conflict of interest other than following NTCCG Standards of Business Conduct and Declarations of Interest Policy.	03/04/2017	Attendee
Walker	Irene	Head of Governance	CCG Employee	East Bedlington Community Centre Trust. Charity.		✓		Direct	East Bedlington Community Centre Trust. This is a charity responsible for developing and managing a local community centre in the Bedlington area.	01/01/2014	Ongoing	This is unlikely to present any conflict of interest. In any event the NTCCG Standards of Business Conduct and Declarations of Interest Policy will be followed.	03/04/2017	Attendee
Walker	Irene	Head of Governance	CCG Employee	NTW Trust	✓			Indirect	Sister is an HR Manager for NTW Trust	01/01/1991	Ongoing		03/04/2017	Attendee
Walker	Irene	Head of Governance	CCG Employee	NTW Trust - health provider	✓			Indirect	Sister is a Ward Clerk at St George's hospital, Morpeth which is part of NTW Trust	01/01/2015	Ongoing		03/04/2017	Attendee
Walker	Irene	Head of Governance	CCG Employee	NTW Trust - health provider	✓			Indirect	Brother is a Carer at Northgate Hospital, Morpeth which is part of NTW Trust	01/01/1996	Ongoing	Whilst NTW is a provider of services, the brother's role	03/04/2017	Attendee
Wicks	John	Interim Chief Operating Officer to 31/3/2017 & Interim Director of Contracts & Commissioning from 1/4/17	Clinical Executive Member	John G Wicks Healthcare Management Ltd (Management Consultancy)	✓			Direct	Director	01/04/2016	Ongoing	As per conflicts of interest policy	21/04/2017	Attendee
Willis	Dave	Governing Body Lay Member: Audit & Governance	Governing Body Member	No conflict of interests									26/04/2017	Member
Wright Dr.	Martin	Medical Director	Member Governing Body & Clinical Executive; Medicines Optimisation	Portugal Place Health Centre	✓			Direct		1992	Ongoing	I will comply with the standards business conduct and conflict of interest policy of the CCG	07/04/2017	Member
Wright Dr.	Martin	Medical Director	Member Governing Body & Clinical Executive; Medicines Optimisation	Slaters Bridge Group		✓		Direct		2008	Ongoing	I will comply with the standards business conduct and conflict of interest policy of the CCG	07/04/2017	Member
Wright Dr.	Martin	Medical Director	Member Governing Body & Clinical Executive; Medicines Optimisation	Tynehealth Ltd	✓			Direct	Northtyneside GP Federation	2013	Ongoing	I will comply with the standards business conduct and conflict of interest policy of the CCG	07/04/2017	Member

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Wright Dr.	Martin	Medical Director	Member Governing Body & Clinical Executive; Medicines Optimisation	NHCFT Wallsend Development Group	✓			Direct		2014	Ongoing	I will comply with the standards business conduct and conflict of interest policy of the CCG	07/04/2017	Member
Wright Dr.	Martin	Medical Director	Member Governing Body & Clinical Executive; Medicines Optimisation	Dr Livingston Ltd	✓			Direct	Director	2016	Ongoing	I will comply with the standards business conduct and conflict of interest policy of the CCG	07/04/2017	Member
Wright Dr.	Martin	Medical Director	Member Governing Body & Clinical Executive; Medicines Optimisation	Dr Livingston Ltd	✓			Indirect	My wife is Director	2016	Ongoing	I will comply with the standards business conduct and conflict of interest policy of the CCG	07/04/2017	Member
Wright Dr.	Martin	Medical Director	Member Governing Body & Clinical Executive; Medicines Optimisation	Connect Physical Therapy	✓			Indirect	A Friend is CEO	1998	Ongoing	I will comply with the standards business conduct and conflict of interest policy of the CCG	07/04/2017	Member
Young-Murphy	Lesley Carol	Chief Operating Officer and Executive Director of Nursing & Transformation	CCG Employee	Fellow at Northumbria University			✓	Direct	I am an unpaid hon fellow at Northumbria University which has just been extended for another 3 years	01/04/2013	Ongoing	Non required	03/04/2017	Member

**Minutes of the North Tyneside CCG Annual Public meeting held on 26 July 2016,
9.30am-10.10am at the Rising Sun Country Park**

Present:

Dr John Matthews	Clinical Chair (Chair)
Mary Coyle	Deputy Lay Chair
Janet Soo-Chung	Interim Chief Officer
Paul James	Interim Chief Finance Officer
Eleanor Hayward	Lay Member
Dr Lesley Young-Murphy	Director of Transformation and Executive Nurse

In Attendance:

John Wicks	Interim Chief Operating Officer
Irene Walker	Head of Governance
Jim Dafter	Mazars
Cameron Waddell	Mazars
Michelle Spencer	CHCF
H.P. Linsell	Member of the public
J.Stirland	Member of the public
A.Carr	Member of the public
Dianne Effard	PA (Minutes)

NTGB/16/061 Welcome & Introductions

Dr Matthews welcomed members of the public to the third Annual Public meeting of North Tyneside CCG. He introduced the members of the CCG Governing Body and explained their positions.

Apologies were noted from Mr D. Willis, Dr M. Wright and Mr K. Hann.

Dr Matthews advised that the aim of the meeting was to present the CCG's annual report and accounts for 2015/16.

NTGB/16/062 Key Features of North Tyneside CCG 2016/16 Annual Report

Ms Soo-Chung stated that the CCG was accountable for the funds it uses to commission services. The CCG's most important accountability was to its patients to improve patient care.

The annual report included numerous examples of the intensive work which has been done to improve patient care, and Ms Soo-Chung highlighted some of them. The Patient Forum has been a constant reminder of the focus of the CCG's work with partner organisations to serve its patients better. She thanked the members of the Patient Forum for their hard work.

The New Models of Care work was looking at targeting care better to those who are most frail and vulnerable. A pilot had been developed, and would

be rolled out further, to identify frail people within the community and will ensure that teams who support them are well integrated. Early signs were that the new service was popular and well-liked by patients.

The Nursing Home sector was an important component of the CCG's work caring for older people. Student nurses have been placed in the homes and staff were being supported to improve the care they provide.

It was important to get IT infrastructure right and the CCG has developed the GP IT infrastructure working with practices.

Ms Soo-Chung advised that when CCGs were established they became subject to annual assessments against a range of indicators. Patients in North Tyneside enjoy a high quality service, but the CCG's finances were particularly challenged at present and likely to remain so for another year or two. Because of that financial position, the CCG had been assessed as "inadequate". North Tyneside was not the only CCG in the country to have been similarly assessed, and will be subject to formal intervention.

Dr Matthews and the Directors gave a presentation on the Annual Report.

Dr Matthews outlined the CCG's key partners, providers, GP practices, community services and local authority. All partners working together will be much more important in the future to solve the problems the NHS is facing.

One of the CCG's priorities for this year has been the urgent care consultation, which was an on-going process. This had been due to be presented to this meeting, but has been deferred to the next meeting.

Mr James reviewed the financial outturn for 2015/16 and advised that the Auditors had given the CCG an overall unqualified opinion on the accounts. The CCG had inherited a deficit from 2014/15 which had not yet been repaid. The Auditors had given an "except for" rating because the CCG had not achieved what it had been legally required to in delivering financial balance.

Mr Wicks summarised the achievements of 2015/16 and the key priorities for 2016/17.

Dr Young-Murphy highlighted areas of quality and performance around the NHS constitution where there had been two areas for improvement, and the NHS outcomes framework.

Ms Soo-Chung invited questions from the floor.

A member of the public advised she had been involved in a protracted treatment pathway, going in and out of secondary care for different tests, with numerous interactions. She felt the process could have been streamlined to reduce treatment and time, and felt that patient's view should be considered and how it impacts on them. If pathways were more focused it could save money and help patients with their time.

Ms Soo-Chung agreed that looking at the care pathway could help patients and their families. Dr Young-Murphy confirmed that a lot of work had been done with over 800 people, including older people and their carers'. The CCG had process mapped the patient's journey across a number of different pathways to look at opportunities for improvement and to remove unnecessary waste in the system. This had been done as part of the New Models of Care work and was also being done with some other big pathway changes that were being worked on. Every time system change was looked at, the views of patients and their needs was considered.

NTGB/16/063 Concluding Remarks

Ms Soo-Chung thanked members of the public who had come to the meeting for giving the CCG the opportunity to present its key highlights from last year and looking ahead.

The meeting closed at 10.10am.

DRAFT