

Meeting of the CCG Governing Body

The **Annual Public Meeting** of NHS North Tyneside Clinical Commissioning Group Governing Body is to be held on **Tuesday 27 July 2021, 10.00am-10.45am, via MS Teams**

Programme		
Time	Item	Lead
10.00	Welcome and Introductions	Dr Richard Scott, Clinical Chair
	Minutes of the Previous Meeting held on 28 July 2020	Dr Richard Scott, Clinical Chair
	Matters Arising from the Previous Meeting Held on 28 July 2020	Dr Richard Scott, Clinical Chair
	Key Features of North Tyneside CCG 2020/21 Annual Report	
10.05	Corporate Statutory Performance 2020/21	Mr Mark Adams, Chief Officer
	Key Achievements 2020/21	Mr Mark Adams, Chief Officer
	Key Priorities 2021/22	Mr Mark Adams, Chief Officer
10.15	Presentation of North Tyneside CCG 2020/21 Annual Accounts	Mr Jon Connolly Chief Finance Officer
	Financial Plan 2021/22	Mr Jon Connolly Chief Finance Officer
10:25	Questions	Dr Richard Scott, Clinical Chair
10.35	Concluding Remarks Annual Public Meeting Closes	Dr Richard Scott, Clinical Chair

North Tyneside CCG Governing Body

Minutes of the North Tyneside CCG Annual Public meeting on Tuesday 28th July 2020, 10:15 – 11:20 at the North Tyneside CCG, 12 Hedley Court, Orion Business Park, Tyne Tunnel Trading Estate, North Shields NE29 7ST

Present:

Dr Richard Scott	Clinical Chair (Chair)
Mark Adams	Chief Officer
Mary Coyle	Deputy Lay Chair
Jon Connolly	Chief Finance Officer
Eleanor Hayward	Lay Member
Dave Willis	Lay Member
Dr Ruth Evans	Medical Director
Dr Lesley Young-Murphy	Executive Director of Nursing & Chief Operating Officer
Dr Neela Shabde	Secondary Care Doctor

In Attendance:

Anya Paradis	Director of Commissioning & Contracting
Irene Walker	Head of Governance
Jeff Goldthorpe	Director of Contracting & Finance
Michelle Anderson	PA (Minutes)
Jim Dafter	Mazars LLP

Apologies:

None

NTGB/20/001 Welcome & Introductions

Dr Scott welcomed members of the Governing Body to the North Tyneside CCG Annual Public Meeting. The meeting was held via MS Teams due to the Covid-19 pandemic and as such, the public had been invited to submit questions via the website.

Dr Scott said that our thoughts are with those who have lost loved ones during this crisis and gave thanks to the NHS, care givers and other key workers for their tremendous work during these unprecedented times.

NTGB/20/002 Apologies for Absence

No apologies received

NTGB/20/003 Confirmation of Quoracy

The meeting was confirmed as quorate.

NTGB/20/004 Declarations of Interest

The declarations of interest are published on the CCG website. There were no additional declarations of interest in relation to today's agenda.

NTGB/20/005 Minutes of the Previous Meeting held on 25th June 2019

It was noted that on page 2, the rating for 2018/19 had not been received at the time of the meeting being held. An 'Outstanding' rating was awarded for 2018/19.

The minutes were agreed as accurate.

NTGB/20/006 Matters Arising from the Previous Meeting held on 25th June 2019

There were no matters arising.

NTGB/20/007 Corporate Statutory Performance 2019/20

Mr Adams opened by saying that our thoughts are with all of our residents and a special thank you to all of the NHS staff, care givers and key workers for all their hard work.

During the Covid-19 pandemic, the vision to help people has still been at the forefront and partners and stakeholders have recognised the resilience to get through this and react; working together to maximise the health and wellbeing of North Tyneside communities by making the best use of resources.

Our priorities during this time have been:

- Co-ordinated response (level 4 incident)
- Protect vulnerable people
- Protect colleagues
- Clear leadership & communication
- Collaborative, agile system working
- Ensure system capacity to respond

We needed to protect the public and colleagues and the measures in place allowed us to have the capacity to deal with this crisis.

Key Features of North Tyneside CCG 2019/20 Annual Report

The statutory performance of the CCG is an indicator of the work that is carried out and how well that work is done for the public and patients of North Tyneside.

The CCG received a rating of “Outstanding” for 2018/19 and the CCG awaits the rating for 2019/20. The expectation is that the CCG will receive the rating sometime in August 2020.

There has been a focus on investment in quality services for our population and the CCG has achieved its statutory financial duties.

The Quality and Performance slides show mixed results where half of the performance indicators are green and this translates the quality of services available to the patients. Some amber areas are very specific working through 2019/20 and these have been exacerbated by Covid-19.

Under the Improvement and Assessment Framework, there were amber areas for Falls under Better Health, which is still in the lower percentile and Early Diagnosis under Better Care.

Key Achievements in 2019/20 include:

- ✓ Contributed to ICS & ICP Leadership e.g. planning and finance
- ✓ Vibrant Patient Forum supported by Community Health Forum
- ✓ Integrated Community Falls Service local strength and balance groups extended
- ✓ Increased investment in mental health services
- ✓ SEND Youth forum work to promote annual health checks for young people aged 14+ with a learning disability
- ✓ Introduce technology in interactive system to support staff with early detection of deteriorating patients - WHIZAN
- ✓ Continued North Tyneside Cancer Plan implementation, focusing on personalisation, improving support, improving experience, faster diagnosis and treatment
- ✓ Developed & introduced a new pain management service
- ✓ Deployed new equipment to support identification of Atrial Fibrillation
- ✓ Improving response time for frail people attending A&E
- ✓ Response times for Category 1 and 4 hour A&E waits achieved

Key Priorities for 2020/21 include:

- ✓ To work with partners to ensure the sustainability of a vibrant health and social care system for the benefit of residents of North Tyneside
- ✓ Deliver Long Term Plan
- ✓ Continue to improve standards of care delivery
- ✓ Maintaining an agile system response to manage the COVID-19 pandemic
- ✓ Work with local communities to ensure voices of underrepresented groups are heard
- ✓ Work collaboratively to develop additional mental health support in

schools

- ✓ Improve access to health checks for people with severe mental illness and people with learning disabilities
- ✓ Implementation of Talk Before You Walk service
- ✓ Enhanced access to GP digital appointments in advance of the national timescales
- ✓ Maximise opportunities for new ways of working using technology

Dr Shabde asked what support and rehabilitation was in place for people who have shielded during this time, to help them get back to normal, alongside Mental Health and Anxiety issues.

Dr Young-Murphy outlined:

- Intermediate care wards for rehabilitation for the impact of deconditioning
- Leaflet drop in North Tyneside to assess how fit individuals are, with suggestions on how they can get fit and links to websites to assist with this
- Outlier in relation to falls: there will be questions on websites to self-assess and if score over 24, the individual receives a pro-active phone call immediately for specific, prescribed exercises
- CNTW has a structured offer of website and phone calls
- Additional services have been commissioned for the Young (Acorns) and the Elderly (Age Old Psychiatry)

Dr Evans added that a lot of people have just been shielding for 3 months and didn't have care navigators or community health workers. These are now in practices across North Tyneside, which people have access to. It has been very impressive that both low and higher activity services have continued to hold face to face meetings.

Mrs Hayward asked if Talk before you Walk is a triage service like LIVI. Dr Young-Murphy replied that LIVI adds capacity to the existing practices and is a complimentary offer to general practice. Talk before you Walk is a national process to encourage people to dial 111 to seek advice, with additional services offered alongside this, as well as triage. It is an opportunity to re-educate people and tell them "if you come to the wrong place, we will re-direct you to the right place". **North Tyneside CCG 2019/20 Annual Accounts**

Mr Connolly advised that he would be focussing on the key aspects of the CCG's financial performance.

The income (CCG funding allocation) for 2019/20 was £375.6m. The in-year surplus was £7.3m and when the brought forward deficit of £3.342m is deducted, gives a carried forward surplus of £4.003m. This is a great achievement and has been achieved while investing in the Community. The CCG met all of its financial responsibilities and statutory requirements in 2019/20.

Ms Coyle added that this was a great achievement for North Tyneside CCG and met everything that was required of them financially by NHSE. The CCG was able to bring great innovation and investment while achieving this.

The Financial Plan 2020/21

- A temporary financial regime has been in place since April 2020 and this is likely to be extended to the end of September 2020
- Normal Payment by Results payments have been suspended and replaced with centrally calculated payments to NHS providers.
- Retrospective top up payments also put in place to fund provider additional direct costs arising from Covid-19 and loss of income arising from Covid-19.
- The CCG will break even in line with Government criteria

Costs submitted under Covid-19 expenditure have so far been accepted. Claims will only be rejected if the spend is deemed unreasonable and the CCG Finance Team has robust measures in place for challenging claims. It is likely that payments will not return to the previous format, but a more blended approach will come into effect. Mr Connolly handed over to Mr Dafter, Mazars.

Presentation of the Annual Audit Letter (AAL)

Mr Dafter started by saying that the AAL brings together all of the work conducted over the past 12 months. It is important to highlight the context of an unprecedented period when the NHS, including the CCG, experienced the impact of the Covid-19 pandemic. In that context, it is important to recognise the significant efforts that CCG and NECS staff, along with the Mazars team, have made in working together to hit revised NHS deadlines despite the challenges posed by the 'national lockdown'.

The auditor's report issued on 4th June 2020 included our opinion that the financial statements give a true and fair view of the CCG's financial position as at 31 March 2020 and of its financial performance for the year then ended; income and expenditure has, in all material respects, been applied for the purposes intended by Parliament.

We issued our certificate on 24th June 2020, following completion of work on the consolidation schedules, which is reported to the group auditor.

Mr Dafter noted that 3 risks had been identified. Work was carried out and provided us with the assurance we sought. Two internal control recommendations were made in relation to Unsigned Better Care Fund partnership agreement and NHS SBS journals.

Based on the latest available tracker, the CCG achieved 2019/20 QIPP savings of £8.548 million, exceeding the planned savings target by £2.071 million.

The highlights of the 2019/20 financial year were:

- an in-year surplus of £7.3m which resulted in the CCG being able to report that they had fully repaid their deficit and now have a cumulative surplus of £4.002m;
- the CCG delivered £8.548 million in QIPP savings, being over 132% of its efficiency target; and
- due to the overall improvement made at the CCG, including stabilising their financial position, NHS England's inspection and assessment framework rated the CCG as 'Outstanding' in Summer 2019.

Mr Dafter presented Mazars Annual Audit Letter. This was a positive letter, with both opinion on the financial statements and opinion on regularity returned as unqualified.

Mr Dafter concluded by saying that the CCG had faced a number of challenges in previous years and he has seen the progress made. Recent times have been challenging for all throughout this period of a pandemic, the CCG and Mazars have effectively used available technology to communicate, including the use of video conferencing.

Dr Scott asked if there were any questions submitted from the public.
No questions were submitted.

NTGB/20/008

Chair's Concluding Remarks

Dr Scott thanked Mr Dafter for attending today and the work Mazars has carried out.

Dr Scott stated that the CCG finished the year in a really strong position and a special thanks to the dedication, time and commitment of everyone that has stepped up to work through the pandemic.

Dr Scott closed the meeting at 11:20.